MEGHNA BANK
together we sail

Head Office, Suvastu Imam Square
65 Gulshan Avenue (Gulshan-1), Dhaka
Telephone: +8809610016736, Ext.: 73201

Ref: MGBPLC/HO/GSD/WCS/2026 Date: April 22, 2026

Tender Notice for Purchasing and Installation of Wireless Conference System

Sealed quotations are hereby invited from reputed Manufacturer/Supplier/ Distributor for purchasing and installation of Wireless Conference System as per following specification:

1)	Tender Notice Ref. No. and Date	:	MGBPLC/HO/GSD/WCS/2026 Date:22/04/2026
2)	Purpose of tender	:	Purchasing and installation of Wireless Conference System.
3)	Eligibility for the tender	:	Minimum 5 years of experience in related field.
4)	Address of the office submission of the tender bid	:	General Services Division, Suvastu Imam Square (Level-07), 65 Gulshan Avenue, Gulshan-01 Dhaka (in the designated tender box placed at the reception)
5)	Last date of submission of the tender bid	:	Date: 26/04/2026; Time: 12:00 Hours
6)	Opening date and time of tender bids	:	Date: 26/04/2026; Time: 12:30 Hours If the tender opening date falls on a holiday, the bids will be opened on the **next working day**.
7)	Details of works & specifications	:	**As attached [Annexure A]**
8)	Name of Division/Department inviting tender	:	General Services Division, Head Office, Dhaka
9)	Papers/certificates to be enclosed with proposal	:	a. Copy of Trade License b. Copy of TIN certificate c. Copy of VAT certificate. d. Copy of BIN Certificate e. Satisfactory performance certificate. f Detailed Clients List g. Bank Statement (last 6 months)
10)	Special instructions	:	a) Tender bids shall remain valid for 45 (forty-five) days from the date of opening. b) Tender bids shall be declared ineligible if all papers/documents called for in serial No. 9 are not enclosed. c) Besides all above noted conditions all other terms and conditions Mentioned in the tender schedule shall also apply. d) For any further quarry you can contact with Mr. Mamun Akhtar Khan, Senior Principal Office, General Services Division (+8801730700957)

11) Bank's Rights

Meghna Bank PLC reserves the right to:

- Accept or reject any or all tenders without assigning any reason.
- Negotiate with any bidder if necessary.
- Increase or decrease the quantity, modify specifications, brand, design, quality, or other parameters as deemed appropriate.

Head of General Services Division (Acting)

"Annexure-A"

Product Description	Brand & Model	Qty	Unit Price	Total Price
Chairman Unit	Brand: Model: Origin:	01 Set		
Delegate Unit	Brand: Model: Origin:	14 Set		
Control Unit	Brand: Model: Origin:	1 Pc.		
60-Watt Amplifier	Brand: Model: Origin:	1 Pc.		
6-Watt Ceiling Speaker	Brand: Model: Origin:	4 Pc		
Speaker Cable	Brand: Model: Origin:	1 Coil		
Delivery, Installation & Training at Dhaka Head Office.	Installation, Testing & Commissioning of the Conference System with inhouse training	1 Job		
Total (including VAT & Tax)				

Terms and Conditions:

- Prince must be inclusive of VAT and AIT and will be deducted as per Government rules.
- **All other** terms and conditions mentioned in the tender schedule **shall apply**